

MANDATORY DISCLOSURE

Diploma in Pharmacy-(D.Pharm)-Diploma Programme

Name of the College: Divine College of Pharmacy

There should be minimum Norms & Standard for starting any Technical Course in an Institution. Any Institution desirous to start one or more technical course/(s) and apply for granting NOC for such course/(s) by the Government, the Institution is required to comply those Norms & Standards for No objection.

The Inspection Team duly constituted by the Competent Authority will visit the Institution and inspect the physical status of infrastructural and human resource facilities available as per the prescribed Norms & Standard. Minimum requirements for different activities are detailed as under.

Status of Society/Trust: TRUST / ~~Self-Financing~~

Any Institution desirous to start one or more technical course/(s) and apply for granting NOC for such course/(s) by the Government must be one of the followings:

Government / Government Aided / Trust / Society / Limited Company / Private Limited Company / Self Financing / Self Financing (Minority)

Copy of the following documents duly attested and stamped by competent authority of the organization are required to be submitted at the time of Inspection:

- (i) By Laws / Memorandum of Association -
- (ii) Registration Certificate (if applicable) -
- (iii) Details of Governing Body -
- (iv) Minutes / Resolution indicating to start the requested course/(s) –
- (v) Copies of the proceeding of previous two Governing Body meetings-

A. General Information:

A – I .1 Name of the Institution:	Divine College of Pharmacy
Complete Postal address:	Vill. - Pathardei, Post & P.S. - Ziradei, Dist. - Siwan, Bihar, PIN – 841245
STD code	
Telephone No. Fax	+91-8235608007, 008
No.	
E-mail	divinepharmacy2019@gmail.com
Year of Establishment	2020
Status of the course conducting body:	Approved for course conduction by PCI

Government / University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust)	Private institute
A – I .2 Name, address of the Society/Trust/ Management (attach documentary evidence) STD Code: Telephone No: Fax No: E-mail Web Site:	Rajbanshi Lok Kalyan Trust Vill. - Pathardei, Post & P.S. - Ziradei, Dist. - Siwan, Bihar, PIN – 841245 +91-8235608007, 008 divinepharmacy2019@gmail.com http://divinepharmacyziradei.com/index.php

A – I .3 Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office Residence Mobile No. Fax No E-Mail	Mr. Subhash Prasad Vill. - Pathardei, Post & P.S. - Ziradei, Dist. - Siwan, Bihar, PIN – 841245 +91-8235608007, 008 divinepharmacy2019@gmail.com
A – I .4 Name and Address of the Head of the Institution	Shambaditya Goswami Vill. - Pathardei, Post & P.S. - Ziradei, Dist. - Siwan, Bihar, PIN – 841245 Email: shambampharma@gmail.com

B. DECLARATION BY THE INSTITUTE REPRESENTATIVES

The Committee has not been extended hospitality beyond working lunch, tea and snacks. No gifts/mementos/souvenirs etc. have been given and/or accepted or asked for

Name of the Institute

	Representative – 1	Representative - 2
Name of Representative		
Designation / Position in the applicant organization		
Email – ID		
Contact No.		
Signature		

A. APPLICATION SUMMARY

Sr. No.	Programme	Level	Course	Intake applied for	
				PCI	
1	PHARMACY	DIPLOMA	PHARMACY	60	
				NA	

A. PHYSICAL INFRASTRUCTURE (For 60 Intake capacities in D. Pharm.)

1. a. Availability of Land (D. Pharm): **Available / Not Available**

- a) 2.0 acres for Rural Area : 2.10 acres
b) 0.75 acre for Urban Area : NA

2. LAND DETAILS

Particulars	Available	Not Applicable	Remarks
Location	--		
Number of pieces	--		
Distance between farthest pieces	--		
Latitude and Longitude	--		
Total area in acres	2.10		
Land registered with	Trust: Rajbanshi Lok Kalyan Trust		
Land Registration date	--		
Land Use Certificate date	--		
Land ownership details	--		

3. LAND PARTICULARS IN DETAIL

Land Registration No.		--	Date of Registration	--
Area of Land (acres)	--	Khasra No.	Plot No., Survey No., etc	--
Land Situated at	--	Land Registered in the name of	Ownership or Govt. Lease	--
Land Use Certificate Issued	--	Land Use Certificate Issuing Authority	Is the Land Mortgaged	--
Details of Land If Mortgaged				

4. Administrative Area

Particulars	No. required	Area as per AICTE Norms (Sqm)	Area as per PCI Norms (Sqm)	Available Area in Sq. mts.		
Principal / Director Office	1	30.00	20	30.78		
Board Room	1	20.00	NA	21.64		
Office All Inclusive	1	150.00	60	21.64		
Central Store-I	1	30.00	100	136.31		
Store-II	1	NA	20	21.82		
Maintenance	1	10.00	NA	10.77		
Housekeeping	1	10.00	NA	NA		
Pantry for Staff/Faculty	1	10.00	NA	NA		
Exam Control Office	1	30.00	NA	32.18		
Training Placement Office	1	30.00	NA	32.18		
Staff /Faculty Room	1	20	30	42.80		

5. Amenities Area

Particulars	No. required	Area as per AICTE Norms (Sqm)	Area as per PCI Norms (Sqm)	Available Area in Sq. mts.		
Boys Common Room	1	75.00	60	81.0		
Girls Common Room	1	75.00	60	68.0		
Cafeteria	1	150.00	100	136.0		
Stationery Store	1	10.00	NA	10.77		
First aid cum Sick Room	1	10.00	Not Clear	10.77		

6. Instructional Area-Common Facilities

Particulars	No. required	Area as per AICTE Norms (Sqm)	Area as per PCI Norms (Sqm)	Available Area in Sq. mts.		
Computer Center inclusive of Language Laboratory	1	75	75	81.62		
Library & Reading Room	1	150	100	162.43		

7.Verification of Instructional Area –PHARMACY-D.Pharm.

Particulars	No. required	Area as per AICTE Norms (Sq.m)	Area as per PCI Norms (Sq.m)	Available Area in Sq. mts.		
ClassRooms	2	66.00	75	81.62		
Tutorial Room	1	33.00	NA	41.82		
Laboratories	5	75.00	75	81.62		
Seminar Hall	1	132.0	Area is not clear.	162.43		
Machine Room	1	75.00	100	98.0		

8. Museum, Animal House and other Facilities

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available	
				No.	Area in Sq. mts
1	Animal House (Desirable)	01	80 Sqmts	0	Proposed
2	Museum	01	30 Sqmts (May be attached to the Pharmacognosy lab)	1	56.11
3	Auditorium / Multi Purpose Hall (Desirable)	01	250 – 300 seating capacity	1	162.43
4	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	0	Proposed

9. Student Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available	
				No.	Area in Sq .mts
1	Toilet Blocks for Boys	01	25 Sq.mts	3	25
2	Toilet Blocks for Girls	01	25 Sq.mts	3	25
3	Drinking Water facility – Water Cooler (Essential).	01		1	NA
4	Boy’s Hostel (Desirable)	01	9 Sq .mts / Room Single occupancy	0	NA
5	Girl’s Hostel (Desirable)	01	9 Sq .mts / Room (single occupancy) 20 Sqmts / Room (triple occupancy)	0	NA

10. Computer and other Facilities:

Name	Required	Available	
		No.	Area in Sq. mts
Computer (Latest Configuration)	1 system for every 10 students	30	NA
Printers	1 printer for every 10 computers	02	NA
Xerox Machine	01	01	NA
Multi Media Projector	02	02	NA

11. Amenities (Desirable)

Name	Requirement as per Norms in area	Available	
		No.	Area in Sq. mts
Principal quarters	80 Sq. mts	01	100
Staff quarters	6 x 80 Sq. mts	01	80
Parking Area for staff and students		01	Available
Bank Extension Counter			--
Cooperative Stores			--
Guest House	80 Sq. mts	01	Available
Transport Facilities for students			Available
Medical Facility (First Aid)			Available

12. Library books and periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item		Titles (No)	Minimum Volumes (No)	Available	
	Number of books	D.Pharm			Title	Numbers
1	Number of books	D.Pharm	200	750	200	750
2	Annual addition of books			150 books per year	NA	NA
3	Periodicals Hard copies / online			06 National Journals	06	10
4	Library Automation and Computerized System					Not available

13. Library Staff:

	Staff	Qualification	Required	Available
1	Librarian	B.Lib /D. Lib	1	1
2	Library Attenders	10 +2 / PUC	1	1

14. VERIFICATION OF COMPUTATIONAL FACILITIES

Particulars	No. Required	No. Available		
Internet Bandwidth- Applied Intake	32	32		
Legal Application S/W- Applied Intake	10	NA		
Legal System S/W- Applied Intake	1	NA		

15. VERIFICATION OF LIBRARY FACILITIES				
Particulars	No. Required	No. Available		
Library Management Software	1	Not Available		
MultiMediaPC	4	4		
Stock register entry for above items verified				Yes/No

EQUIPMENT AND APPARATUS

Department wise List of Minimum equipments required for D.Pharm

PHARMACEUTICS

Equipment

Sl No.	Name	Minimum required Nos.	Available Nos.
1	Continuous Hot Extraction Equipment	05	00
2	Conical Percolator	05	00
3	Tincture Press	01	02
4	Hand Grinding Mill	01	00
5	Disintegrator	01	01
6	Ball mill	01	01
7	Hand operated Tablet machine	01	01
8	Tablet Coating Pan unit with hot air blower laboratory size	01	01
9	Polishing pan laboratory size	01	00
10	Monsanto's hardness tester	01	03
11	Pfizer type hardness tester	01	
12	Tablet disintegration test apparatus IP	01	01
13	Tablet dissolution test apparatus IP	01	01
14	Granulating sieve set	10	00
15	Tablet counter -small size	05	00
16	Friability tester	01	
17	Collapsible tube -Filling and sealing equipment	01	00
18	Capsule filling machine -Lab size	01	00
19	Digital balance	01	01
20	Distillation unit for distilled water	02	03
21	Deionisation unit	01	00
22	Glass distillation unit for water	01	00

	for injection		
23	Ampoule washing machine	01	01
24	Ampoule filling and sealing machine	01	01
25	Sintered glass filters for bacterial proof filtration (four different stages)	Adequate	01
26	Millipore filter 3 grade	Adequate	01
27	Autoclave	01	01
28	Hot air sterilizer	01	01
29	Incubator	01	01
30	Aseptic cabinet	01	01
31	Ampoule clarity test equipment	01	01
32	Blender	01	01
33	Sieves set	02	01
34	Lab Centrifuge	01	01
35	Ointment slab	Adequate	00
36	Ointment spatula	Adequate	00
37	Pestle and mortar porcelain	Adequate	30
38	Pestle and mortar glass	Adequate	00
39	Suppository moulds of three sizes	Adequate	30
40	Refrigerator	01	01

Note: Adequate number of glassware commonly used in the lab should be provided in each laboratory and the department.

PHARMACEUTICAL CHEMISTRY

Equipment

Sl No.	Name	Minimum required Nos.	Available Nos.
1	Refractometer	01	01
2	Polarimeter	01	01
3	Photoelectric colorimeter	01	01
4	pH meter	01	03
5	Atomic model set	02	02
6	Electronic balance	01	01
7	Periodic table chart	Adequate	Adequate (09)

Note: Adequate number of glassware commonly used in the lab should be provided in each laboratory and the department.

PHYSIOLOGY & PHARMACOLOGY LABORATORY

Equipment

Sl No.	Name	Minimum required Nos.	Available Nos.
1	Haemoglobinometer	20	00
2	Haemocytometer	10	10
3	Student's organ bath	01	00
4	Sherington's rotating drum	01	05
5	Frog board	Adequate	00
6	Tray (dissecting)	Adequate	05
7	Frontal writing lever	Adequate	10
8	Aeration tube	Adequate	00
9	Telethermometer	01	00
10	Pole climbing apparatus	01	01
11	Histamine chamber	01	01
12	Simple lever	Adequate	05
13	Staring heart lever	Adequate	05
14	Aerator	Adequate	10
15	Histological Slides	Adequate	00
16	Sphygmomanometer (B.P. apparatus)	05	05
17	Stethoscope	05	10
18	First aid equipment	Adequate	00
19	Contraceptive device	Adequate	01
20	Dissecting (surgical) instruments	Adequate	00
21	Balance for weighing small Animals	01	01
22	Kymograph paper	Adequate	05
23	Actophotometer	01	01
24	Analgesiometer	01	01
25	Thermometer	Adequate	05 (Clinical)
26	Plastic animal cage	Adequate	01
27	Double unit organ bath with thermostat	01	00
28	Refrigerator	01	01
29	Single pan balance	01	01

30	Charts	Adequate	00
31	Human Skeleton	1	1
32	Anatomical Specimen (Heart, brain, eye, ear, etc.)	1 set	1 set
33	Electro-convulsimeter	1	1
34	Stop watch	Adequate	0
35	Clamp, boss heads, screw clips	Adequate	0
36	Syme's Cannula	Adequate	10

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PHARMACOGNOSY LABORATORY

Equipment

Sl No.	Name	Minimum required Nos.	Available Nos.
1	Projection Microscope	01	02
2	Charts (different types)	Adequate	10
3	Models (different types)	Adequate	10
4	Permanent Slides	Adequate	10
5	Slides and cover slips	Adequate	00

Note: Adequate number of glassware commonly used in the lab should be provided in each laboratory and the department.

PHARMACY PRACTICE LABORATORY

Equipment

Sl No.	Name	Minimum required Nos.	Available Nos.
1	Colorimeter	02	01
2	Microscope	Adequate	50
3	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.,)	Adequate	0
4	Watch glass	Adequate	25
5	Centrifuge	01	01
6	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	Adequate	Adequate
7	Filtration equipment	02	00
8	Filling Machine	01	01
9	Sealing Machine	01	01
10	Autoclave sterilizer	01	01
11	Membrane filter	1 Unit	1

12	Sintered glass funnel with complete filtering assemble	Adequate	01
13	Small disposable membrane filter for IV admixture filtration	Adequate	01
14	Laminar air flow bench	01	01
15	Vacuum pump	01	01
16	Oven	01	01
17	Surgical dressing	Adequate	00
18	Incubator	01	01
19	PH meter	01	01
20	Disintegration test apparatus	01	01
21	Hardness tester	01	01
22	Centrifuge	01	01
23	Magnetic stirrer	01	01
24	Thermostatic bath	01	01

Note: Adequate number of glassware commonly used in the lab should be provided in each laboratory and the department.

Sl. No	Details	Available
01	Copy of inspection fee receipt of Rs. 50000/- paid to the Govt. as per Para Medical/Para Dental Regulation 2005	NA
02	Trust Registration Detail	√
03	Land absolute sale deed/gift deed in the name of trust/society	√
04	Land Use Certificate	√
05	Land Classification Certificate	√
06	Land Conversion Certificate as per Bihar Agriculture Land Conversion Rule,2011	<u>Applied</u>
07	Khasra Plan/Plot Plan/Master Plan (NajriNaksa)	√
08	Land Possession Certificate	√
09	Non Encumbrance certificate for land from the Respective Registry Office of the area	√
10	Approved Building Map with Site plan, Floor plan by Competent Authority	√

Sl. No	Details	Available
11	Fsi/ Far Ratio Far Calculated For Rural/Urban Area For Proposed Institute By Architect	<u>√</u>
12	Occupancy/building completion certificate issued by competent authority	<u>√</u>
13	Fire safety certificate	<u>√</u>
14	Resolution of Society/Trust	<u>√</u>
15	Advertisement in leading newspaper for Recruitment of Principal/Teaching etc.	<u>√</u>
16	Copies of AICTE approval (LOA/LOI) shall be placed in the website of the institute	<u>NA</u>
17	Copies of Pharmacy Council Of India approval shall be placed in the website of the institute	<u>√</u>
18	Audited statement of a of account of society/trust(Last Three Years)	<u>√</u>

Sl. No	Details	Available
19	Certificate for no River, Canals, Rail track, Highways or any such entity hampering continuity of land is passing through the site of the institute.	NA

20	Longitude-Lattitude certificate by Google	<u>√</u>
21	Details of other institute running under the society in the same patch of land.	<u>√</u>
22	Proof for 32 mbps Internet band width detail.	<u>√</u>
23	Institute website with Mandatory Disclosure	<u>√</u>
24	Stand alone language (Minimum 25 Pcs/laptop/student.	<u>√</u>
25	Proof for Medical and Counselling facility	<u>√</u>
26	Proof for Notice Boards.	<u>√</u>
27	Proof for Potable water supply	<u>√</u>

Sl. No	Details	Available
28	Safety provision including fire and other calamities.	<u>√</u>
29	Proof of Vehicle Parking	<u>√</u>
30	Digital payment for all financial transaction as per MHRD directives.	<u>√</u>
31	Stock Register Of Laboratory Equipments	<u>√</u>
32	Stock register of Chemicals & Glassware	<u>√</u>
33	Stock register of Library Books for D. Pharm.	<u>√</u>
34	Stock register of System Software, Application Software, Printers + Stock Register of office documents.	<u>√</u>

35	Architect's certificate of barrier free environment toilets for handicap, sewage disposal system and all weather approach road	<u>√</u>
36	Copy of Purchase invoice of office equipment such as Printer, Photocopier, Scanner, Projector etc.	<u>√</u>
37	Copy of Purchase invoice/cash memo for equipments and library books.	<u>√</u>

Sl. No	Details	Available
38	Copy of Purchaseinvoice/cash memo for Journals subscribed.	<u>√</u>
39	Copy of Purchaseinvoice/Cash Memo of Sports items	<u>√</u>
40	Copy Of Purchase Invoice Of Power Backup System	<u>√</u>
41	Staff details: Teaching with all relevant document	<u>√</u>
42	Staff details: Non Teaching	<u>√</u>
43	Proof of electrical load and electricity bill	<u>√</u>
44	Proof of telephone connection	<u>√</u>
45	Principal appointment letter	<u>√</u>
46	General insurance for asset against Fire, Burglary & other calamities	<u>√</u>
47	CD/Pen Drive (Videography)	<u>√</u>
48	Affidavit by an organisation on 100 rupees Non Judicialstamp	<u>√</u>